



Graduate and Professional Student Assembly

UNIVERSITY of PENNSYLVANIA

Meeting Minutes | Second Session of the 45th General Assembly (2023-2024)

27 September 2023 at 7-8:30pm

Location: Jon M. Huntsman Hall 365

Recorded by Deputy Director for Records Grace Chang

Following minutes of 45.2 to be approved the 11th of October, 2023

7:24 pm

1 Opening

- Meeting called to order, opening remarks by Speaker Gina Perrucci.
- Quorum announcements by Director of Logistics Aradhana Kasimsetty: In person is 6/8 IDEAL, 39/43 Professional Council, and 14/15 Research Council. 3 Research Council positions remain vacant, 7 remain vacant on Prof Council, and 2 for IDEAL.
- Agenda approved.
- Minutes from 45.1 (9/13) and 44.14 (4/19) approved.¹²

7:26 pm

2 New Business (80)

Re-introduction to GAPSA and Reminders (20)

Krone

- Brief overview of GAPSA's structure. Refer to slides for more information.
- Meeting schedule for Fall and Spring shown on slides.
- Date to remember: March 27th will be elections for the next year.
- Zoom meeting will continue to be accessible through the same link on the slides.
- General meeting expectations from President of GAPSA Michael Krone:
 - Meetings will be 90 minutes.
 - We will follow modified Roberts rules.
 - Refer to the constitution and bylaws for final say on procedures and policies.
 - Limit comments to only once or twice, stay on topic, and continue conversations on slack outside of the meeting.

7:36 pm

¹44.13 (4/12) and 44.15 (4/26) to be approved next week.

²Please provide all suggested edits to the minutes to Director of Logistics Aradhana Kasimsetty by the Friday before GA.

- General meeting expectations from Speaker Gina Perrucci:
 - The goal of the rules is to allow majority and minority opinion to be equally heard.
 - Refer to one pager for the most relevant of Roberts Rules.
 - Most motions are debatable.
 - 3 minutes maximum per individual speech. You will see a hand signal from Gina when you have 15s left.
 - Priority will go to first time speakers, order will alternate pros and cons, and the maker of the motions gets priority once.
 - You cannot interrupt to make a motion.

Q: What is a motion?

*A: When you need to change something procedurally, change something in a document, when something needs drafting or is being introduced as a bill, when moving through the stages of the discussion from motion to Q and A to debate.*³

- Apply for University Council if you're interested

Q: Who can join the University Council?

A: Anyone who is a graduate student can join, though representation from all 12 schools is prioritized.

- Remember to join at least one internal committee by filling out the committee interest form. You will need to attend council meetings, GA meetings, and committee meetings.
- Reminder that you can miss two GA meetings, but please try to appoint a proxy ahead of time by emailing Aradhana at least 24 hours ahead of time.

7:42 pm

GradFest Recap and Programming Preview (5)

Singhal

- VP of Programming Anusha Singhal could not be here so Sparsh presented the GradFest Recap
- GradFest was a success, further events are upcoming such as Halloween nights. Buy tickets now!

7:46 pm

Review and Approval of FY2024 Budget (45)

Jones, Alvarado

- VP of Finance Nakisha Renee Jones and Director of Budget Rene Alvarado introductions.
- There is a three step process to approve the budget:
 - The GA needs to ratify the provisional budget (typical procedure).
 - Unique to this year, the GA needs to ratify the provost approved version of the provisional budget. This second budget was made by the provost and finance division of GAPSA in the summer when the GA was not in session, and included amendments from the provost.
 - Thirdly, we will go through individual amendments to be made to the second budget and vote on them. Any further amendments can be brought up and will need to go through provost approval again.

³Read further on Roberts Rules before next meeting.

- If this is not done today, then GAPSA funds can be subject to administrative holds and not just GAPSA holds. Questions? No funds may be spent after the second GA meeting without approval.
- Key initiatives for the provisional budget were constructed with a survey done of GA44 members who ranked their priorities for GAPSA funds, along with utilization from last year.
- Problems are arising as spending levels are returning to pre-covid years, which is not reflected in last years budget.
- Other changes include scaled back leadership and programming, removal of division development funding so that all community building needs to come through the operations department, and student group event funding cut in half.

7:54 pm

- **Ratifying the Provisional Budget**

Assembly Member: Motion to move to Q and A to ratify the provisional budget. Seconded. All in favor. Motion is adopted

Assembly Member: Were there any areas where the budget increased?

Rene: Increases include 1200 for research group funding, increases in budget for G12+ based on increased full time equivalent enrollment. BGSA funding increased due to now representing non M.D. Masters students.

Assembly Member: How are funds distributed across individual schools?

Rene: Funds are based on full time equivalency.

Assembly Member: To add on, full time status depends on the year in degree program, full time vs part time, virtual degrees or mixed, and tracks how much is paid in student fees. There is a one year lag in numbers to accommodate add and drop.

8:01 pm

Gina: Request to return topic of conversation to ratifying the budget.

Point of inquiry: Can you elaborate on when the decisions were made as to when and why the provost is approving the budget.

Rene: Over the summer a budget memo was sent out. A new process will begin next year with provost approval being required due to the transition of GAPSA funds from University Life to the Provost Administrative Office.

Gina: Would anyone like to speak in favor of or against the motion?

Assembly Member: Motion to to ratify the provisional budget. Seconded. All in favor. Motion is adopted by more than three-quarters of present GA members.

- **Ratifying the Provost Approved Budget**

Moved to Q and A for the provost approved provisional budget.⁴

Assembly Member: Clarifying the reason we're doing this is because the provost approved budget is our starting point no matter what, so ratifying it soon is in our best interest.

Assembly Member: If we postpone the vote, then is the budget stopped? Do we have to say yes now for it to move forward?

Rene: Yes.

⁴No formal motion was made.

Assembly Member: If we wish to recommend an amendment does it need to happen today?

Rene: We are seeking to avoid a delay in further provost approval with any changes made tonight. We will work off new provost budget and amend from there to keep funds from being held up.

Point of inquiry: But the provost needs to approve the amended budget whether it is done tonight or next meeting?

Rene: We will continue to consider amendments so that we have a say in the budget. Today is more about adopting a sweep of amendments so that decisions being made this week can happen. We can still amend and seek re-approval in the future.

Point of inquiry: Where are we procedurally?

Gina: We need a motion to advance to a second reading.

Point of inquiry: Can you elaborate on when the decisions were made as to when and why the provost is approving the budget.

Assembly Member: Motion to move to a second reading.

Assembly Member: Are we not required to have a debate? Do we want to immediately vote?

Point of order: Motion was made and seconded can we move on?

Assembly Member: We would like to discuss the budget first before we get into voting on procedure.

Assembly Member: Motion to move to Q and A. Seconded. All in favor. Motion is adopted to enter Q and A

Point of order: We need to be presented the second budget

Rene re-reviewed summer amendments slide. Reach out to Rene Alvarado and Nakisha Jones with questions.

Assembly Member: For context on procedure: Last year procedure was that all proposition resolutions need to be considered at two separate meetings. This didn't happen for our current budget discussion. So as per the rules we cannot go to a final vote today. To suspend this rule, the question must be urgent or non-controversial. We will need $\frac{3}{4}$ vote for passage.

8:18 pm

Nakisha: Further context: The budget went to provost approval and got amended. GA wasn't in session. Now the GA needs to have a decision even though its provost approved. This IS an urgent question because decisions are being made right now about awarding funding.

Assembly Member: So we are just trying to get the stamp on an already approved budget?

Nakisha: Yes.

Katherine: I will be voting no. We [the med school] lost 15k and weren't made aware until two weeks ago, and we believe there are FTE calculation discrepancies.

Nakisha presented final slides on current budget.

8:24 pm

Assembly Member: Motion to suspend rules and proceed to a second reading. Seconded. All in favor. Motion is adopted unanimously.

Assembly Member: Motion to move to Q and A on the provost approved provisional budget. Seconded. All in favor. Motion is adopted unanimously.

Assembly Member: What is leadership funding?

Nakisha: It comprises pres and exec vice pres funding. For example enhancing student wellness within or outside of exec team. President of GAPSA Michael Krone wants to hold coffee and talk to build community as well. This funding pays for meetings with G12 leaders too.

Point of information: What are pilot funds?:

Nakisha: Shifting priorities mean new things come up before being set in stone. Examples: Meal voucher program, community outreach, funds GAPSA unlimited.

Assembly Member: Utilization numbers, GSC spent 191% of its allocated utilization. Why and how?

Rene: 22k was used for tied fraction commitment around academic programming. Hosting 130+ events for 3388 students. Other funds were 20k for programming in FY24 used for lending library of electronics, equipment to be purchased for printing in common room, activity suite and game room. Late April and May transfers, not requested by GSC but given by VP of programming from last year.

Assembly Member: Follow up to that: GA contemplated these transfers and resolution failed. It appears that the VP of Programming exceeded their authority.

Assembly Member: What does this have to do with approving the budget right now? Provost doesn't care about the funds transferred. We should rubber stamp this budget.

Assembly Member: What are contingency funds?

Nakisha: Contingency funds include our emergency fund, bonus plan, and reserves.

Assembly Member: What are reserve funds?

Nakisha: It contains money for career services for unpaid summer internships, primarily.

Parliamentary inquiry: Are we on debate now?

Point of information: Suggestion to actively show in the slide show what part of the procedure we are on.

Assembly Member: Expressed concern because there is a lack of understanding of the budget. Proposed a subcommittee to look into what happened and how to be sure it doesn't happen again. Motion to ask this body to suspend rules to go through with voting now and will look into this later on within a subcommittee.

Nakisha: We appreciate the sentiment. There was a delay of information due to the GA not being in session. There are lots of committees to join if you'd like to be more involved in this.

Rene: Budget was technically presented in the last meeting and was sent out by email to the GA.⁵

Assembly Member: What is the difference in making amendments now versus later?

Assembly Member: Now we only need majority to amend the budget, after approval we would need 3/4 to pass.

8:47 pm

⁵It is preferred that the GA review relevant documents prior to expedite meetings.

Assembly Member: Motion to to ratify the provost approved provisional budget. Seconded. All in favor. Motion is adopted by more than three-quarters of present GA members.

- Break for cookies!

8:52 pm

- Motion to extend meeting by 15 minutes. Seconded. All in favor. Motion is adopted.
- **Discussion on Amendments**

Motion to suspend the rules to discuss the amendments on first reading. Begin Q and A

Assembly Member: Against this because 15 minutes will not be enough to get through a single amendment. More productive to do a first presentation tonight and do a second reading next time.

Point of information: Why do we want to pass these quickly? What are the consequences of not passing them all at once or tonight?

Rene: We want to avoid sending amendments once every two weeks and inundating the provosts office, delaying provost approval.

Assembly Member: What are the consequences if we postpone until the next meeting?

Nakisha: Based on the amendments, all of them effect council budgets and council functioning like town halls and retreats.

Michael: Getting though the first two amendments would be great. They'll be non controversial.

Point of inquiry: Where can we send questions in for answer before the next meeting?⁶

Assembly Member: Motion to table, feels rushed.

Assembly Member: Motion to end debate and move to a vote. Seconded. All in favor. Motion is adopted

Assembly Member: Motion to suspend rules and move on to a second reading. 15 say no, 10 say yay. Does not meet three-quarters requirement. Motion is not adopted.

9:05 pm

Parliamentary inquiry: Can we consider this a first reading?

Assembly Member: Motion to initiate a first reading. Seconded. All in favor. Motion is adopted.

Nakisha and Rene presented amendments: GA/45/BILL/3/R.0: creation of affinity partnership fund, GA/45/BILL/4/R.0: council development budgets, GA/45/BILL/5/R.0: reduce provost office contribution.⁷

9:08 pm

Assembly Member: Motion to extend for five minutes. Seconded. All in favor. Motion is adopted.

Assembly Member: Is there a cutback on GAPSA's side of contributing 45k?

Nakisha: No.

⁶VP of Finance Nakisha Renee Jones and Director of Budget Rene Alvarado are contacts for budget questions before next meeting.

⁷Full text of amendments at the end of the document

Assembly Member: Amendment 4 isn't relevant because provost budget has been passed already.

9:11 pm

University Council and Committee Applications (10)

Tandon

- Motion to approve committee roles. Seconded. All in favor. Motion is adopted.
- Please share form to constituents about being on committees!

9:13 pm

3 Adjournment

- Motion to adjourn.
- Seconded. All in favor. Meeting adjourned.

4 Attendance

61 voting members represented, 2 of which are virtual and 2 of which are proxies. Approximately 90 people total present, voting and non-voting.

IDEAL Council	Professional Council	Professional Council
Christopher Johnny IDEAL BGAPSA	Daniel Ceva Arts and Sciencess (LPSGov)	Lavnik Balyan Engineering (GSEG)
Briana Edwards IDEAL BWGA	Anqi Pan Arts and Sciencess (LPSGov)	Oliver Ma Engineering (GSEG)
Zihao Wang IDEAL CSSAP	Xinyu (Kathy) Li Arts and Sciencess (LPSGov)	Sravana Nuti Engineering (GSEG)
Samuelle Delcy IDEAL EE Just	Rebekah Davis Business (WGA)	Joey Vitale Engineering (GSEG)
Carlos Jarquin IDEAL LAGAPSA Virtual	Ashish Erasani Business (WGA)	Sophia Li Engineering (GSEG)
Catherine Zhang IDEAL PAGSA	Alison Lee Business (WGA)	Yilong Huang Engineering (GSEG)
Sereen Assi IDEAL PGWISE	Divya Achtani Business (WGA)	Harsh Yellai Engineering (GSEG)
Krishleen Kaur IDEAL Rangoli Virtual	Isaiah Matthews Business (WGA)	Hugh Strike Law (CSR)
Research Council	Rhea Datta Business (WGA)	Olivia Heffernan Law (CSR)
Ben Glass Arts and Sciencess (SASGov)	Loyd Bradley Business (WGA) Absent	Laila Salame Law (CSR)
Jenny Reiss Arts and Sciencess (SASGov)	Cristian Navarro Business (WGA)	Sooyong Kwon Law (CSR)
Jaydee Edwards Arts and Sciencess (SASGov)	Shivani Daftary Dental (PDM) *EXCUSED* Absent	Hayden Innes Medicine (BGSA)
Ameen Sidhick Arts and Sciencess (SASGov)	Lauren Verheyden Dental (PDM)	Muskan Lather Medicine (BGSA)
Adithya Raajkumar Business (WDC)	Katherine Bencosme Dental (PDM)	Christian Bogardus Medicine (MSG)
Devo Probol Communication (AGCS)	Tre Ambroise Design (WSC) Absent	Maya Alexis Medicine (MSG)
Catherine Zhang Education (GSESG)	Meagan Kearney Design (WSC) Absent	Mo Soumaoro SP2 (SP2SG)
Simeon Ristic Engineering (GSEG)	Lauren Pawlowski Design (WSC)	Elyse Cinquino SP2 (SP2SG)
Stephen Lee Engineering (GSEG)	Duc Nhu Education (GSESG)	Isabelle Schlehr Veterinary (SAVMA)
Lasya Sreepada Engineering (GSEG) Absent	Taylor Sullivan Education (GSESG)	Sabrina Garcia Veterinary (SAVMA)
Stephanie Schreiner Medicine (BGSA)	Ananya Mekapati Education (GSESG)	
Emily Getzen Medicine (BGSA)	Vani Kumari Education (GSESG)	
Stephanie Schreiner (proxy) representing Jayme Nordin Medicine (BGSA)	Xinzhu Shi/Madelynn Education (GSESG)	
Adam Ziada Medicine (BGSA)	Mengying Bian/Victoria Education (GSESG)	
Alexandra Maye (proxy) representing Amanda Watson Nursing (DSO)	Varun Viswanathan Engineering (GSEG)	

Full Text of Bills Presented

Graduate and Professional Student Assembly
Director of Budget
Proposed FY'23/24 Budget
28-Jul-23

Consolidated	
Core Base	\$ 905,470 ⁽¹⁾
GAP	\$ 211,446
G12+ Base	\$ 839,011
Tied Fraction	\$ 292,954
Contingency	\$ 93,119 ⁽²⁾
Total	\$ 2,342,000

Detailed			
Core Base	\$ 905,470 ⁽³⁾		
Leadership	\$ 17,000	Tied Fraction	\$ 292,954
1.1 President Special Projects	\$ 4,000	7.1 President Gutmann Leadership Award (PGLA)	\$ 40,000
1.2 EVP Special Projects	\$ 5,000	7.2 GAPSA Provost Award	\$ 90,000
1.3 EVP Leadership Development	\$ 8,000	7.3 University Life Centers	\$ -
Finance	\$ 153,670	7.4 Family Center	\$ 23,000
2.1 Student Group Event Fund	\$ 97,350	7.5 Legal Services	\$ -
2.2 Discretionary Fund	\$ 25,000	7.6 Graduate Student Center (GSC)	\$ 15,000
2.3 Pilot Funds	\$ 21,800	7.7 Executive Service Awards	\$ 87,000 ⁽⁴⁾
2.4 Administration	\$ 9,520	7.8 Other Encumbrances (Alumni + PGLA Carryover)	\$ 37,954
2.5 GA Opportunity Fund	\$ -	7.9 Graduate Student Emergency Fund	\$ -
2.6 Division Development	\$ -	Contingency	\$ 93,119 ⁽²⁾
Operations	\$ 118,600	8.1 Emergency Fund	\$ 40,000
3.1 Alumni Relations	\$ 27,500	8.2 Bonus Fund	\$ 41,112
3.2 Data Analytics	\$ 3,000	8.3 Reserve	\$ 12,007
3.3 Logistics	\$ 86,600	G12+ Accountability Program (GAP)	\$ 211,446 ⁽⁵⁾
3.4 Public Relations	\$ 1,500	9.1 Synergy Fund	\$ 25,000 ⁽⁶⁾
3.5 Division Development	\$ -	9.2 Interschool Partnership Fund (IPF) G12 Contribution	\$ 93,223
Programming	\$ 248,000	9.3 Interschool Partnership Fund (IPF) GAPSA Match	\$ 93,223
4.1 Grad Fest	\$ 60,000	G12+ Base	\$ 839,011 ⁽⁷⁾
4.2 Professional Development	\$ -	10.1 Annenberg Communications	\$ 3,650
4.3 Academic Programming	\$ 10,000	10.2 Carey Law	\$ 57,973
4.4 Cultural Programming	\$ 85,000	10.3 Dental	\$ 45,847
4.5 Social Programming	\$ 75,000	10.4 Education	\$ 86,082
4.6 Wellness Week	\$ 8,000	10.5 Engineering	\$ 170,695
4.7 All Access	\$ 10,000	10.6 Nursing-GSO	\$ 17,743
4.8 Division Development	\$ -	10.7 Nursing-DSO	\$ 2,849
Advocacy	\$ 18,000	10.8 Perelman Medicine-MSG	\$ 34,755
5.1 Equity & Access	\$ 4,000	10.9 Perelman Medicine-BGSA	\$ 67,407
5.2 External Affairs	\$ 7,000	10.10 SAS-LPSgov	\$ 34,188
5.3 International	\$ 4,000	10.11 SAS-SASgov	\$ 65,065
5.4 Wellness	\$ 3,000	10.12 SP2	\$ 31,197
5.5 Division Development	\$ -	10.13 Veterinary	\$ 32,707
Councils	\$ 350,200	10.14 Weitzman Design	\$ 45,817
6.1 Empowerment Fund	\$ 76,040	10.15 Wharton-WGA	\$ 132,330
6.2 IDEAL Council	\$ 26,960	10.16 Wharton-WDC	\$ 10,706
6.3 Professional Student Individual Grants	\$ 103,000		
6.4 Professional Council Development	\$ -		
6.5 Research Student Individual Grants	\$ 103,000		
6.6 Academic Event Fund	\$ 41,200		
6.7 Research Council Development	\$ -		

N.B.: Figures are rounded to nearest USD.

(1) Research Council and Professional Council exclude Provost Award. Provost Award includes match.

(2) Contingency includes Emergency Fund, Bonus Plan, and Reserve. Reserve is TBD based on final FY'22/23 Carryover. Reserve releases to Finance Admin for allocation.

(3) Base allocations reflect gross expenses. Revenue releases to Finance Admin for allocation.

(4) This is revised from GA vote in April 2023. This is a new total based on Univ Admin suggested allocation per each constitutionalized executive member

(5) 10% of G12+ allocations transfer to IPF as G12+ Contribution. GAPSA Contribution to IPF includes 1-to-1 G12+ match.

(6) Synergy Fund is subsumed by GAP. Synergy Fund includes 1-to-5 G12+ match to GAP.

(7) G12+ Base allocations assume 10% contribution to IPF by G12+. GAPSA Contribution/Synergy Fund reverts to Finance Admin and G12+ Contribution reverts to G12+ governments that opt out of participation in or make withdrawals from IPF.

Graduate and Professional Student Assembly
 FY'22/23 Amended Budget Reconciliation and FY23/24
 GAJ/Provost Approved Budget

	OWNER	Provisional FY24 Budget	Proposed FY24 Budget	Provisional FY23 Budget	Proposed FY23 Budget	Amended FY23 Budget	Budget Utilization FY23 % (July 1, 2022 thru June 30, 2023)
Consolidated:							
Core Base		872,170.00	905,470.00	1,036,500	1,435,100	1,531,600	99%
GAP		211,446.66	211,446.00	209,384	240,245	240,245	69%
G12+ Base		839,009.98	839,011.00	829,726	955,299	955,299	100%
Tied Fraction		311,534.00	292,953.57	455,300	487,754	487,754	79%
Contingency		107,839.36	93,119.43	964,174	376,685	280,185	0%
Total		2,342,000.00	2,342,000.00	3,495,083	3,495,083	3,495,083	86%
Detailed: Core Base							
1.0 Leadership		20,000.00	17,000.00	50,000	88,600	70,600	103%
1.1 President Special Projects	GAPSA President	5,000.00	4,000.00	5,000	25,000	25,000	60%
1.2 EVP Special Projects	GAPSA Executive Vice President	5,000.00	5,000.00	5,000	15,000	5,000	220%
1.3 EVP Leadership Development	GAPSA Executive Vice President	10,000.00	8,000.00	40,000	48,600	40,600	114%
2.0 Finance		116,520.00	153,670.00	197,000	276,200	316,200	105%
2.1 Student Group Event Fund	Director of Fund Management	65,000.00	97,350.00	90,000	130,000	130,000	100%
2.2 Discretionary Fund	Vice President of Finance	25,000.00	25,000.00	25,000	25,000	75,000	85%
2.3 Pilot Funds	Vice President of Finance	17,000.00	21,800.00	25,000	50,000	50,000	244%
2.4 Administration	Vice President of Finance	9,520.00	9,520.00	28,000	28,000	28,000	36%
2.5 Opportunity Fund	Vice President of Finance	-	-	14,000	15,200	15,200	0%
2.6 Fin Division Development	Vice President of Finance	-	-	15,000	28,000	18,000	40%
3.0 Operations		64,550.00	118,600.00	98,000	132,000	171,500	54%
3.1 Alumni Relations	Director of Alumni Relations	3,900.00	27,500.00	5,000	5,000	24,500	52%
3.2 Data Analytics	Director of Data Analytics	3,000.00	3,000.00	10,000	5,000	5,000	8%
3.3 Logistics	Director of Logistics	56,650.00	86,600.00	77,000	85,000	115,000	55%
3.4 Public Relations	Director of Public Relations	1,000.00	1,500.00	6,000	2,000	2,000	79%
3.5 Ops Division Development	Vice President of Operations	-	-	-	35,000	25,000	55%
4.0 Programming		308,000.00	248,000.00	317,500	396,000	396,000	158%
4.1 Grad Fest	Vice President of Programming	60,000.00	60,000.00	75,000	100,000	100,000	99%
4.2 Professional Development	Director of Academic Programming	-	-	20,000	20,000	20,000	164%
4.3 Academic Programming	Director of Academic Programming	40,000.00	10,000.00	40,000	40,000	40,000	12%
4.4 Cultural Programming	Director of Cultural Programming	95,000.00	85,000.00	100,000	95,000	95,000	188%
4.5 Social Programming	Director of Social Programming	95,000.00	75,000.00	100,000	95,000	95,000	282%
4.6 Wellness Week	Vice President of Programming	8,000.00	8,000.00	7,500	8,000	8,000	166%
4.7 All Access	Vice President of Programming	10,000.00	10,000.00	10,000	10,000	10,000	0%
4.8 Progs Division Development	Vice President of Programming	-	-	-	28,000	28,000	104%
5.0 Advocacy		12,900.00	18,000.00	33,000	61,500	49,500	74%
5.1 Equity & Access	Director of Equity and Access	2,000.00	4,000.00	5,000	5,000	5,000	144%
5.2 External Affairs	Director of External Affairs	6,900.00	7,000.00	16,500	11,500	11,500	155%
5.3 International	Director of International Student Affa	2,000.00	4,000.00	5,500	5,000	5,000	125%
5.4 Wellness	Director of Wellness	2,000.00	3,000.00	5,500	5,000	5,000	29%
5.5 Advoc Division Development	Vice President of Advocacy	-	-	-	35,000	25,000	26%
6.0 Councils		350,200.00	350,200.00	341,000	480,800	527,800	67%
6.1 IDEAL Group Funding (Empowerment Fund for FY24)	Chair of IDEAL Student Council	103,000.00	76,040.00	48,000	54,000	91,000	81%
6.2 IDEAL Council Development (Ideal Council for FY24)	Chair of IDEAL Student Council	-	26,960.00	5,000	6,000	16,000	45%
6.3 Professional Student Individual Grants	Chair of Professional Student Council	103,000.00	103,000.00	100,000	170,000	170,000	91%
6.4 Professional Council Development	Chair of Professional Student Council	-	-	20,000	29,400	29,400	12%
6.5 Research Student Individual Grants	Chair of Research Student Council	103,000.00	103,000.00	100,000	170,000	170,000	57%
6.6 Research Group Funding (AEF)	Chair of Research Student Council	41,200.00	41,200.00	58,000	40,000	40,000	23%
6.7 Research Council Development	Chair of Research Student Council	-	-	10,000	11,400	11,400	95%
Detailed: Tied Fraction							
7.0 Tied Fraction		311,534.00	292,953.57	455,300	487,754	487,754	79%
7.1 President Gutmann Leadership Award (PGLA)	GAPSA Executive Vice President	40,000.00	40,000.00	40,000	40,000	40,000	66%
7.2 GAPSA Provost Award	Chair of Research Student Council	90,000.00	90,000.00	90,000	90,000	90,000	47%
7.3 University Life Centers (was OSA)	Vice President of Finance	23,000.00	23,000.00	16,000	23,000	23,000	100%
7.4 Family Center	Vice President of Finance	-	-	1,800	1,800	1,800	0%
7.5 Legal Services	Vice President of Finance	22,000.00	15,000.00	15,000	22,000	22,000	191%
7.6 Graduate Student Center (GSC)	Vice President of Finance	98,580.00	87,000.00	292,500	117,000	117,000	82%
7.7 Exit Service Awards	Vice President of Finance	37,954.00	37,953.57	-	37,954	37,954	0%
7.8 Other Encumbrances (Alumni + PGLA C/O)	Vice President of Finance	-	-	-	100,000	100,000	100%
7.9 Graduate Student Emergency Fund	Vice President of Finance	-	-	-	-	-	0%
Detailed: Contingency							
8.0 Contingency		107,839.36	93,119.43	964,174	376,685	280,185	0%
8.1 Emergency Fund	Vice President of Finance	40,000.00	40,000.00	40,000	40,000	40,000	0%
8.2 Bonus Fund	Vice President of Finance	48,245.00	41,112.00	57,650	78,090	78,090	0%
8.3 Reserve	Vice President of Finance	19,594.36	12,007.43	866,524	258,595	162,095	0%
Detailed: GAP							
9.0 G12+ Accountability Program (GAP)		211,446.66	211,446.00	209,384	240,245	240,245	69%
9.1 Synergy Fund	Vice President of Finance	25,000.00	25,000.00	25,000	28,204	28,204	0%
9.2 Interschool Partnership Fund (IPF) G12 Contribution	Vice President of Finance	93,223.33	93,223.00	92,192	106,021	106,021	78%
9.3 Interschool Partnership Fund (IPF) GAPSA Match	Vice President of Finance	93,223.33	93,223.00	92,192	106,021	106,021	78%
Detailed: G12+ Base							
10.0 G12+ Base		839,009.98	839,011	829,726	955,299	955,299	100%
10.10 Arts & Sciences-LPSgov	Vice President of Finance	34,187.58	34,188.00	30,053	34,561	34,561	100%
10.11 Arts & Sciences-SASgov	Vice President of Finance	65,064.88	65,065.00	75,789	87,157	87,157	100%
10.15 Wharton-WGA	Vice President of Finance	132,329.85	132,330.00	141,913	163,200	163,200	100%
10.16 Wharton-WDC	Vice President of Finance	10,706.43	10,706.00	11,071	12,731	12,731	100%
10.1 Annenberg Communications	Vice President of Finance	3,649.92	3,650.00	3,648	4,195	4,195	100%
10.3 Dental Medicine	Vice President of Finance	45,847.04	45,847.00	48,026	55,229	55,229	100%
10.14 Weitzman Design	Vice President of Finance	45,816.63	45,817.00	46,304	53,250	53,250	100%
10.4 Education	Vice President of Finance	86,082.33	86,082.00	87,223	100,530	100,530	100%
10.5 Engineering	Vice President of Finance	170,694.56	170,695.00	129,852	149,330	149,330	100%
10.2 Carey Law	Vice President of Finance	57,972.89	57,973.00	66,408	76,369	76,369	100%
10.8 Perelman Medicine-MSG	Vice President of Finance	34,755.34	34,755.00	49,215	56,597	56,597	100%
10.9 Perelman Medicine-BGSA	Vice President of Finance	67,406.91	67,407.00	52,337	60,187	60,187	100%
10.6 Nursing-QSO	Vice President of Finance	17,742.66	17,743.00	16,546	19,918	19,918	100%
10.7 Nursing-QSO	Vice President of Finance	2,848.96	2,849.00	2,716	3,124	3,124	100%
10.12 SP2	Vice President of Finance	31,196.67	31,197.00	35,175	40,452	40,452	100%
10.13 Veterinary Medicine	Vice President of Finance	32,707.33	32,707.00	33,449	38,466	38,466	100%
11.0 Revenue							

*Revenue is TBD. Figures exclude IDEAL Affinity accounts. Figures subject to change.

Written by: Nakisha Jones, GAPSA VP for Finance, Rene Alvarado, Director of Budget
Notice Date: September 17, 2023

Preliminary context: During the summer months, GAPSA conducted a series of budget workshops and roundtable discussions. There were several pieces of feedback about areas in the provisional budget that could be modified. Most of these changes were incorporated into the Amended Budget (Bill 2). However, all three Councils did not have their budgets revisited due to time constraints. Our GAPSA budget was frozen during the summer, and we decided to wait until the GA was in session to bring up the council changes. This budget amendment is a result of those conversations.

Preliminary request:

Motion to suspend the requirement for two readings. Rationale is because of the urgency to get these changes approved by the GA budget meeting on Sept 27th, and send all feedback immediately to the provost office for approval. Any delays in provost approval could delay access to GAPSA funds.

Proposed Budget Amendment: IDEAL Council

Background

- This amendment seeks to add an incentive to collaborate between affinity groups and G12+ partners
- The funds used to support IDEAL's collaboration fund would now support a similar outcome under a different name, the Affinity Partnership Fund (APF).
- Both the Interschool Partnership Fund (IPF) and APF would function in the same way: Participating organizations who plan an event together would apply to GAPSA to match the cost of the event. All applications are managed by GAPSA Deputy of IPF.

IDEAL Council

Finance seeks to create an Affinity Partnership Fund, with endorsement from IDEAL Council Chair, in order to promote equity, access, and inclusion of funding for events and programming. To merge the funds, **three finance shifts** would need to occur in the budget:

Before:

6.1	Empowerment Fund	76,040
6.2	IDEAL Council	26,960
Total		103,000

Shift #1: Increase Empowerment Fund to 80k

		Start	Changes	End
6.1	Empowerment Fund	76,040	+3,960	80,000
6.2	IDEAL Council	26,960		23,000
	Affinity Leadership Development Fund	6,913		
	IDEAL Collaboration Fund (ICF)	20,047	-3,960	16,087

Shift #2: Convert funds from ICF into newly created Affinity Partnership Fund (APF)

- Invest 8,000 into the Affinity Partnership Fund, which will match the cost of events where at least two groups sponsor (two affinity groups, or affinity groups and G12+ schools)

		Start	Change	End
6.1	Empowerment Fund	80,000		
6.2	IDEAL Council	23,000		7,000
	Affinity Leadership Development Fund	6,913		
	IDEAL Collaboration Fund (ICF)	16,087	-8,000	8,087
9.3.2	APF GAPSA Match	93,223	+8,000	101,233

Shift #3: Remove excess ICF funds to IDEAL Council

		Start	Change	End
6.1	Empowerment Fund	80,000		
6.2	IDEAL Council	7,000		
	Affinity Leadership Development Fund	6,913	+8,087	15,000
	IDEAL Collaboration Fund (ICF)	8087	-8,087	0
9.3	IPF GAPSA Match	101,223		

After:

6.1	Empowerment Fund	80,000
6.2	IDEAL Council	15,000
Total		95,000

IDEAL Council still has 103k base funding

These funds are still designated for IDEAL council regardless of its position in the budget. If unused funds remain in Affinity Partnership Fund, it will be returned to IDEAL Council chair.

Management of the Funds in APF

Utilization of the new APF would be reported separately to the GA through GAPSA Finance, and made available to all currently participating G12+ student governments as well.

All "Funds" are managed by GAPSA Finance. The APF would have its own internal tracking sheet, managed by our G12+ Accountability Program and finance Deputy of Interschool Partnership Fund.

GAPSA Finance would work closely with IDEAL Council Chair and responsible parties to IDEAL's finances in order to ensure smooth operation of the fund and accurate reporting. GAPSA Finance would invite treasurers of Affinity Groups to join the Finance Advisory Board.

Resolved

GAPSA to amend the FY24 budget to reallocate the funds out of the IDEAL Collaboration Fund by reducing line 6.2 IDEAL Council from 26,960 down to \$15,000 in order to:

1. Increase line 6.1 Empowerment Fund by \$3,960 to be \$80k
2. Add 8k to 9.3.2 for the newly created Affinity Partnership Fund
3. Balance the remaining dollars to IDEAL's Council fund to 15k

Resolved

GAPSA should continue to fund collaboration amongst G12+ and Affinity groups to promote richer events and experiences for the larger group of graduate students, which both organizations serve.

Written by: Nakisha Jones, GAPSA VP for Finance, Rene Alvarado, Director of Budget
Notice Date: September 17, 2023

Preliminary context: During the summer months, GAPSA conducted a series of budget workshops and roundtable discussions. There were several pieces of feedback about areas in the provisional budget that could be modified. Most of these changes were incorporated into the Amended Budget (Bill 2). However, all three Councils did not have their budgets revisited due to time constraints. Our GAPSA budget was frozen during the summer, and we decided to wait until the GA was in session to bring up the council changes. This budget amendment is a result of those conversations.

Preliminary request:

Motion to suspend the requirement for two readings. Rationale is because of urgency to get these changes approved by the GA budget meeting on Sept 27th, and send all feedback immediately to the provost office for approval. Any delays in provost approval could delay access to GAPSA funds.

Proposed Budget Amendment: Professional and Research Council

Background

- Council development funds were eliminated in the Provisional FY24 budget due to reduction in available budget, and consolidation of expenses
- Reducing the development funds for Councils limits their ability to properly manage the needs of their constituencies and to plan for occurrences that pertain specifically to professional students and research students
- Requiring Councils to go to other groups for budgetary needs puts them at an unnecessary disadvantage to not be able to represent their constituents. Since GAPSA funding in the Logistics and Operations budget is meant to serve all graduate students, regardless of affiliation, it hinders the likelihood of sharing expenses specific to only professional or research students.
- The Council Chairs are the elected representatives of the graduate student professional and research students; as such, they are best qualified to handle the budgetary affairs of their councils.

Professional Council

Finance seeks to add \$5,000 for Council development for FY24. These funds would be useful for annual expenditures such as retreat planning, group projects, and other activities that enrich professional students.

		Start	Changes	End
6.4	Professional Council Development	0	+5000	5,000
8.3	Reserves	12,007	-5000	7,007

Research Council

Finance seeks to add \$5,000 for Council development for FY24. These funds would be useful for annual expenditures such as townhalls, retreat planning, group projects, and other activities that enrich research students.

		Start	Changes	End
6.6	Academic Event Fund	41,200		
6.7	Research Council Development	0	+5000	5,000
8.3	Reserves	7,007	-5000	2,007

Instead of having lines 6.6 and 6.7, we would consolidate into one line item in the budget and distinguish the different funds as sub line items

6.6	Research Council	41,200+5000		46,200
	6.6.1 Academic Event Fund			41,200
	6.6.2 Research Council Development			5,000

All "Funds" are managed by GAPSA Finance and have their own internal tracking sheet. GAPSA Finance would work closely with Research Council Chair and responsible parties to ensure smooth operation of the Academic Event Fund, and accurate reporting.

Bonus Fund

The Bonus Fund (supplementary document) is configured based on a formula of 10% of E9 budgets, including council development funds. The Bonus Fund did not include the Councils in the previous budgets. With these changes the bonus plan would need to increase by \$1691

		Start	Changes	End
8.2	Bonus Fund	41,112	+1,691	42,803
8.3	Reserves	2,007	-1,691	316

Resolved

GAPSA to amend the FY24 budget to reallocate the funds out of the Reserves line 8.3 from 12,007 down to \$316 in order to:

1. Add 5,000 to Professional Council Development
2. Add 5,000 to Research Council Development
3. Add 1,691 to the Bonus Fund

GA/45/BILL/5/R.0

Written by Rene Alvarado, Director of Budget

Notice Date: September 17, 2023

Preliminary request:

Motion to suspend the requirement for two readings. The rationale is because of urgency to get these changes approved by the GA budget meeting on Sept 27th, and send all feedback immediately to the provost office for approval. Any delays in provost approval could delay access to GAPSA funds.

Proposed Amendment:

1. Reduce the line 7.2 GAPSA Provost award by \$27,000 to reflect the reduction in dollars transferred to GAPSA for Provost Award. This will reduce the overall total budget from 2.342M to 2.315M

Bonus Plan

- Base Exec budget allocations
- Reserve 10% (in addition to Emergency Fund)
- Budget management tolerance (90-110%)
- Monthly BUD v. ACT reconciliation
- *Laissez faire* unless threshold triggers
- Bonus release of untapped reserve to committees
- Reallocation of underutilized budgeted funds
- Non-reporting or non-conforming budgets are impounded

Bonus Plan



Ex. Q1 Reserve: \$100
Q1 Budget: \$1000
Q1 Actual: \$1099
Q1 Deficit: \$(99)
Q1 Variance: within +/- 10%
Action: Release \$100

Q2 Reserve: \$200
Q2 Budget: \$2000
Q2 Actual: \$2300
Q2 Deficit: \$(300)
Q2 Variance: exceeds
Action: Reallocation

Q3 Reserve: \$50
Q3 Budget: \$500
Q3 Actual: \$400
Q3 Surplus: \$100
Q3 Variance: exceeds
Action: Reallocation